



Required Documents for Company Formation

1. Proposed Company Name
2. Details of Shareholders and directors
3. NID / Passport copies
4. Registered Office Address
5. Recent Photographs of all directors.
6. Share Capital Structure

Registration Process

Step 1: Name Clearance

Step 2: Preparation of Incorporation Documents

Step 3: Submission to RJSC

Step 4: Issuance of Certificate of Incorporation

Paltan (Head Office):

M.H Tower Level-8 Block(C), 42/43,
Purana Paltan, Dhaka-1100
Mob: 01934020111

Lalbagh Branch:

59/17, RND Road Kellar Mor,
Lalbagh, Dhaka-1211
Mob: 01934020777

Jatrabari Branch:

35, Sohid Faruque Road, Beside Toni
Tower, Uttor Jatrabari, Dhaka - 1204
Mob: 01934020444

Keraniganj Branch:

38, Kadamtoli Gol Chatter,
Keraniganj, Dhaka - 1310
Mob: 01934020222

Narayanganj Branch:

Central Plaza (6th Floor), Sign-
board Mor, Bhuighor bazar,
Fatullah, Narayanganj - 1421
Mob: 01934020666

Nayabazar Branch:

10, Ananda Mohan Basak Lane, Basa-
bari Lane, Nayabazar, Dhaka- 1100
Mob: 01934020333

